

## Confidentiality policy

This Confidentiality policy (hereinafter – the Policy) shall apply to all data received by Taxters from you during visiting our website.

While collecting and processing personal data we respect your rights and freedoms, including the privacy right, family and personal secrets.

By using the website [www.taxters.com](http://www.taxters.com) you accept this Policy and all its terms. Further, you confirm that by granting such acceptance you are acting on your own will. If you disagree with this Policy, kindly refrain from using the website.

### 1. Collection and processing of personal data

By using the website [www.taxters.com](http://www.taxters.com) you accept collection, processing, custody, transfer, disclosure and use by other means of your personal data according to the Policy in any state where Taxters or its partners carry out activities. Your location, residence and citizenship are irrelevant.

Please note that the privacy protection legislation of different states may differ and provide for a different level of protection if compared to your country.

Your personal data shall be classified by method of collection:

- Data provided by you upon incorporation of a company in any jurisdiction, upon opening an account in any Bank / PSP / EMI and upon providing any other services by Taxters;
- Data received by us through the website [www.taxters.com](http://www.taxters.com), e-mails, messages in different messengers;
- Data received by us when you browse our website, e.g., names of pages you are interested in, your language preferences, traffic data, your location, etc.;
- Data received by us from different sources.

Further we may collect and store technical data regarding your device: Device ID, your operational system, IP address, your mobile operator, etc.

In order to identify you during the next visit on our website we use cookies. In this way, we may make your browsing experience of our website more comfortable by memorizing your preferences.

A cookie is a small piece of data in form of text or binary code saved on your device when visiting our website.

You may find our Coolie Policy [here](#).

## **2. Storage of personal data**

Taxters takes all necessary organizational and technical measures for safe custody of your personal data. The data is properly encrypted and kept safely to avoid unauthorized access to the personal data storage systems.

## **3. Reason for using personal data**

Your personal data shall be used for the following purposes:

- To enable use of our website and our services in a comfortable and efficient manner;
- To improve quality of our services, develop new services, improve the website;
- To send notifications to you, requests for information connected with the use of our website and provision of services;
- To enable processing of your enquiries and requests;
- To enable fulfilment of our obligations towards you.

## **4. Disclosure of personal data**

Your personal data shall remain confidential unless you are willingly disclosing them for public access to general public.

We shall be entitled to disclose your personal data to a third party provided:

- You have consented to such disclosure;
- Disclosure of data is for the purposes of providing services to you or to enable you to use our website;
- Disclosure of data is mandatory according to applicable legislation;
- That following processing of data we have received anonymous statistical data which may be transmitted to a third party to carry out analysis, perform work or provide services requested by Taxters.

## **5. Amending your data**

You may amend data provided to us or any part thereof at any moment. You may also request deleting your personal data or any part thereof in case the data is incomplete, out of date, incorrect or irrelevant for the stated purpose of processing.

## **6. Your rights**

You have the rights as follows:

- Amend, supplement, delete your personal data (as per Clause 5);
- Receive your personal data collected by us;

- Waive consent on processing your personal data;
- Protect your rights and interest in a legal way

Some publications on or website may contain links on other websites. When following such a link you shall appear on a different website containing its own privacy policy and rules for processing personal data. Prior to using such websites, we encourage you to learn such documents. We shall bear no liability for actions of such websites and / or any information contained therein.

## **7. Security measures for protection of personal data**

We use reliable means of keeping your personal data safe. They shall be fully protected from unauthorized access including access for the purposes of copying, distribution, changing, deleting and other unlawful actions.

Taxters employees are duly informed and instructed regarding the necessary and applicable means of protection of personal data and shall comply with rules and principles of processing and protecting personal data.

We do not guarantee security of your personal data when transferring the, by electronic means.

## **8. Amendment and duration of the Policy**

Taxters reserves the right to amend this Policy. The first page of the document shall contain the date of last amendment of Policy. This Policy shall become effective from the moment of publication on the website [www.taxters.com](http://www.taxters.com) and shall remain in force for an indefinite period of time.

## **9. Contact information**

Any questions and suggestions to this document should be emailed to [law@taxters.com](mailto:law@taxters.com)